

ESSENTIAL SERVICES LETTER FOR EMPLOYEES

To whom it may concern:

This letter has been provided to our employee _____ to certify that we have determined that the nature of the work he/she performs for us requires him/her to leave their residence because it requires attendance at the workplace, located at _____. This determination has been made pursuant to and in satisfaction of paragraph 1 of subsection 1(1) of Schedule 1 of Ontario Regulation 11/21, the Stay-At-Home Order made pursuant to the *Emergency Management and Civil Protection Act*.

Please also be advised that our business is an essential business which may remain open, as we provide “Real estate agent services that do not host, provide or support any open house events”, as permitted by subsection 31(1) of Schedule 2 of Ontario Regulation 82/20 (as amended by Ontario Regulation 10/21 filed January 13, 2021), the “Rules for Areas in Stage 1” Regulation.

[For REALTORS® who may be showing a property] Furthermore, in the event _____ has left his or her residence to show or examine a property by appointment, to inspect or to take photographs or video of a property, to carry out or supervise repairs or preparation of a property for lease or sale, we wish to advise that we have also determined that the nature of this work requires him or her to leave their residence and that the showing of properties is specifically permitted by subsection 31(2) of Schedule 2 of Ontario Regulation 82/20 (as amended by Ontario Regulation 10/21 filed January 13, 2021), the “Rules for Areas in Stage 1” Regulation.

Please be assured that our business has implemented all of the requirements for the legal operation of our business, including the requirement for the wearing of masks that cover the nose, mouth and chin by all persons while indoors and the advice, recommendations and instructions of medical health officials, including those on physical distancing, cleaning and disinfecting.

Please feel free to contact us if you have any questions.

Thank you.

Yours sincerely,

